

## **Procedure for Department Onboarding**

**Please write to NIC, Arunachal Pradesh with copy to Secretary, Planning & Investment, Govt. of Arunachal Pradesh with following details for on-boarding. Alongside physical letter, Please drop an email to [egras-desk@arn.gov.in](mailto:egras-desk@arn.gov.in) and copy to [sio-arn@nic.in](mailto:sio-arn@nic.in) to speed up the process:**

1. Department Name: \_\_\_\_\_

2. Nominate a nodal officer from the Department to deal eGRAS matter -

Name of the Nodal Officer/Official: \_\_\_\_\_

Contact No: \_\_\_\_\_

3. Revenue Head Details: Please provide in the format mentioned at Annexure –A

4. Revenue Collecting Office: Please provide in the format mentioned at Annexure –B

## Annexure – A

<b>Sl. No.</b>	<b>Major Head</b>	<b>Sub Major Head</b>	<b>Minor Head</b>	<b>Description</b>
1				
2				
3				
4				

**List of Revenue Collecting Offices under the Department**

<b>Sl.No</b>	<b>District</b>	<b>Office Name</b>	<b>Treasury</b>	<b>Mobile No.(Unique) of Office Head</b>	<b>Email ID (unique) of Office Head</b>